



2020 ACTIVITY VENDOR APPLICATION

CONTACT INFORMATION

First and Last Name: _____

Business Name: _____

Primary Phone Number: _____

Secondary Phone Number: _____

Mailing Address: _____

City, State, Zip: _____

E-mail Address: _____

Website Address: _____

Facebook or Instagram Handle: _____

Most recent year you had a booth at PirateFest: _____

Price range of activity: _____

Do you need water access (source could be 100-200ft away)? ☐ Yes ☐ No

Do you need Electricity access (must pay fee, see next pg)? ☐ Yes ☐ No

Type of outlet needed: _____

If you plan on using a generator, what brand/model? _____

Is your generator able to be placed away from your set-up? ☐ Yes ☐ No

Is your generator loud? ☐ Very quiet ☐ Light noise ☐ Pretty loud ☐ Really loud

Dimensions of your booth set up:
_____ (front to back) x _____ (side to side)

PUBLICITY INFORMATION

◉ To have the ability to best describe our vendors and craftspeople in printed media and publicity, we request that you write two or more sentences about yourself and your business. Also, please provide a brief description (six words or less) of the items to be sold at your booth. Please include 1-3 images of your booth and set up.

CRITERIA

- ◉ Vendors provide their own tables, chairs, display unit, and tent canopy.
- ◉ Vendors are required to remain in place all hours of the festival.
- ◉ All activities must be visibly priced.
- ◉ Beverages, including bottled water, and food products cannot be sold or given away from vendor's space.
- ◉ Booths may not be shared by more than two individuals.
- ◉ Raffles, drawings, free activities, and contests must be pre-approved by the PirateFest Committee.

ADDITIONAL INFO

- ◉ Please read attached Rules & Regulations document prior to submitting to PirateFest.
- ◉ Vendor booth fee and application fee are due with submission of application. If not accepted, booth fees (application fee is not refundable) will be refunded.
- ◉ PirateFest is a rain or shine event.
- ◉ Estimated attendance for last year's festival was 30,000+.
- ◉ Booth Fees are refunded (minus a \$30 processing fee) if written cancellation is submitted to the Pitt County Arts Council at Emerge by February 1st.
- ◉ All checks will be deposited upon receipt.
- ◉ Checks returned for insufficient funds are subject to a \$50.00 handling fee.

IMAGE SUBMISSION

- All vendors who are applying are required to submit a photo of set up and promotional images to paula@pittcountyarts.org. Please, send your images in a jpeg format at a resolution of 980 pixels by 1080 pixels. Please save your images in the format of "last-name_firstname_number".jpeg.
- *Images are used for promotional material, if accepted. Please, make sure photos are professional in appearance.
- If you have been accepted to PirateFest before, you must re-submit photos of your work.

GENERAL RELEASE LIABILITY AND WAIVER:

PirateFest, the Pitt County Arts Council at Emerge, and Uptown Greenville assume no responsibility for lost, damaged, or stolen items. The undersigned hereby discharges PirateFest, the Pitt County Arts Council at Emerge, and Uptown Greenville of any and all claims and suits from damages or loss to the undersigned's property during the event. The undersigned agrees to abide by the rules established by PirateFest. Anyone not in compliance will be suspended from future participation and are subject to removal with no refund or fee. I authorize the use of digital images and information herein submitted to PirateFest for publicity (both electronic and print usage) and documentation. I also hereby affirm that all items to be sold and exhibited in my booth space will be handcrafted by me. I have read and understand all information in this application and I agree to comply with all PirateFest rules and regulations.

Signature _____ Date _____

APPLICATION & BOOTH FEES

Booth Spaces are 10ft x 10ft and located on Town Common

(Please note – All checks will be deposited upon receipt. Refund checks will be issued for those vendors not accepted for PirateFest 2020.

Application fees are non-refundable.)

BOOTH OPTIONS (BOOTHS LOCATED BETWEEN DICKINSON AVENUE & TOWN COMMON)

- ☐ Single Booth Space (If you apply by Nov. 7th - \$170 / If you apply after Nov. 7th \$200)
- ☐ Double Booth Space (If you apply by Nov. 7th - \$265 / If you apply after Nov. 7th - \$315)

CORNER & ELECTRICITY OPTIONS (LIMITED - EARLY APPLICATION ENCOURAGED)

Electricity 100v-20-amp outlet (Vendor must provide 100' extension cord)

- ☐ One Outlet (plug) \$50
- ☐ Corner Booth Space Fee \$30

APPLICATION FEE

- ☐ Application Fee \$15 (Please Note: This is a processing fee required by all participants and is non-refundable)

TOTAL APPLICATION/BOOTH FEES

+\$15

CHECKLIST

- ☐ Complete the entire application and sign.
- ☐ Include payment for your application fee and booth fee. Be sure to include payment if applicable for corner spaces, electricity, etc.
- ☐ Make all checks payable to "PirateFest."
- ☐ Submit five digital images in the requested format.
- ☐ Be sure to read over the Rules & Regulations prior to submitting application.

DIRECT ALL CORRESPONDENCE AND INQUIRIES TO:

PirateFest 2020 Entries

Pitt County Arts Council at Emerge

404 S. Evans St.

Greenville, North Carolina 27858

(252) 551-6947 or email paula@pittcountyarts.org

Contact Person: Paula Rountree